



Detailed Contributing Partner Items Needed

Complimentary Registration: (Due **ASAP** as the resort room block is filling up)

- For the two complimentary registrations, go to the [Empower Conference site](#) to register. Upon completion of registering with OneAscent, be sure to continue to the Henderson resort [redirect](#) to secure your room reservation.

Shipping Information to The Henderson Resort (Details attached to email):

- Shipments should not arrive before **October 7, 2025** (no more than five days before the event). Please include "OneAscent Empower Conference" on the shipping label.
- Once received, materials will be stored securely until setup begins. On Sunday morning, The Henderson will deliver all boxes to the Crystal Ballroom. If your materials are not in the Crystal Ballroom, please check with the front desk.
- For return shipping, please bring a **prepaid shipping label** for each box.

Sponsor Booth:

- Booth Size: **High Top Table (30"D x 42"H)**
- You may bring or ship items such as a pop-up or tabletop banner, marketing materials, swag, and similar display items. We are expecting around 175 – 200 attendees.

Set-up & Tear Down Timeline:

The sponsor is responsible for set-up and tear down.

- **Set-Up:** All booth setup must be completed by 6:30 PM on Sunday, October 12 or no later than 8:00 AM on Monday, October 13.
- **Tear-Down:** Booth tear-down may not begin before 9:30 PM on Tuesday, October 14. Tear-down must pause between 8:00 AM and 12:00 PM on Wednesday, October 15, as booths **cannot** be dismantled while the conference is in session.

[OneAscent Empower Conference](#)



Tear-down can resume after 12:00 PM on Wednesday, October 15. If you need to tear down at a different time, please contact our team for approval.

Ad in mainstage livestream: (Due no later than September 12th)

- Send a still image or video with no audio (30 seconds max) for the pre-roll (at least 720p resolution) or an image 1920 x 1080
- Please send the video or image to marketing@oneascent.com

OneAscent Booth engagement giveaway:

- Every sponsor booth will be included in our engagement giveaway to help increase interaction with attendees. No action is required on your end for this—just be ready to connect!

View the full conference schedule on the [Empower Conference website](#).

Please send all items above to marketing@oneascent.com.